

Date: ___/___/___

To,
 Kotak Securities Ltd.
 Kotak Infinity, Building No. 21, 8th Floor, Infinity IT Park,
 Off Western Express Highway, Goregaon
 Mulund Link Road, Malad (E), Mumbai - 400 097

Query id:

Subject: Relationship updation for Multiple Email/ Mobile for NON-Individual clients.

Dear Sir / Madam,

We have trading and/or DP account with Kotak Securities Ltd. with the name, DP client id and client code mentioned hereunder.

We are aware about the mapping of above mention details in our trading and/or DP account and request you to please activate our accounts at the earliest.

A. Client Code _____ Client ID of DP Id _____ Mobile No.:

The mobile number mentioned here belongs to Name _____ SMS Flag Yes No

Authorised Signatory Director Trustee Partner Karta PAN

Email ID _____

The email ID mentioned here belongs to Name _____

Authorised Signatory Director Trustee Partner Karta PAN

1st Holder / Authorised Signatory 2nd Holder / Authorised Signatory 3rd Holder / Authorised Signatory

Name _____ Name _____ Name _____

B. Client Code _____ Client ID of DP Id _____ Mobile No.:

The mobile number mentioned here belongs to Name _____ SMS Flag Yes No

Authorised Signatory Director Trustee Partner Karta PAN

Email ID _____

The email ID mentioned here belongs to Name _____

Authorised Signatory Director Trustee Partner Karta PAN

1st Holder / Authorised Signatory 2nd Holder / Authorised Signatory 3rd Holder / Authorised Signatory

Name _____ Name _____ Name _____

C. Client Code _____ Client ID of DP Id _____ Mobile No.: _____

The mobile number mentioned here belongs to Name _____ SMS Flag Yes No

Authorised Signatory Director Trustee Partner Karta PAN

Email ID _____

The email ID mentioned here belongs to Name _____

Authorised Signatory Director Trustee Partner Karta PAN

1st Holder / Authorised Signatory 2nd Holder / Authorised Signatory 3rd Holder / Authorised Signatory

Name _____ Name _____ Name _____

D. Client Code _____ Client ID of DP Id _____ Mobile No.: _____

The mobile number mentioned here belongs to Name _____ SMS Flag Yes No

Authorised Signatory Director Trustee Partner Karta PAN

Email ID _____

The email ID mentioned here belongs to Name _____

Authorised Signatory Director Trustee Partner Karta PAN

1st Holder / Authorised Signatory 2nd Holder / Authorised Signatory 3rd Holder / Authorised Signatory

Name _____ Name _____ Name _____

DECLARATION

I / We hereby declare that the details furnished above are true & correct to the best of my knowledge and undertake to inform you of any changes therein immediately, and I/we may be held liable for any information is found to be false/misreading /misrepresenting. I/We are aware that the information provided herewith shall be updated in accounts maintained at Kotak Securities under intimation to me. The updation of my KYC record will be updated in KRA.

NOTES

1. If the email-id or mobile number does not belong to any one from the above then we request you to get the same updated as soon as possible in order to avoid de-activation of account.
2. In case more space is required for the list of clients, please add extra sheet.
3. This letter can be forwarded to any of your nearest or home branch of Kotak Securities Limited.