

Date :

To,

Kotak Securities Ltd.
Kotak Tower 8th Floor,
Building no 21, Infinity Park,
Goregaon Mulund Link Road,
Malad (E), Mumbai-400097.

Dear Sir / Madam,

Sub : Request for DIS Booklet for Client Id

I/We hereby request you to issue me/us a Delivery Instruction Booklet(s) for the above mentioned Client Id(s) as the same issued to me/us

- o Have been exhausted and request slip is lost
- o Have been misplaced at our end
- o Have not yet been received at our end

Please handover the same to the bearer of this letter.

Bearer Name _____.

Bearer signature

Signature: First Holder

Second Holder

Third Holder

