

Circular No.: NSDL/POLICY/2022/086

June 23, 2022

**Subject: Enhancement in DPM Plus for Clients to update email ID and income range**

Attention of Participants is invited to NSDL Circular No. NSDL/POLICY/2022/0048 dated March 31, 2022 regarding one-time extension till June 30, 2022 with respect to mandatory updation of certain attributes of KYC in the existing demat accounts. In this regard, NSDL is pleased to inform that DPM Plus has been further enhanced to facilitate Clients to update/modify email ID and / or income range in their demat account in an online mode. The feature is released on June 21, 2022. The salient features of the facility are as follows:

1. The existing demat account holders will have the ability to update/modify email ID and / or income range in their demat accounts in an online mode on NSDL web portal viz., <https://eservices.nsd.com/kyc-attributes/#/login>. Participants can display the URL link on their website, disseminate it through email /sms etc and encourage Clients to update their email ID /income range.
2. After updation of the details, Clients will be able to eSign the request form.
3. The DP user (maker and Checker) will login to the eDPM module and click on Client Maintenance module > KYC Attribute Update. DPs will be required to assign the required rights to the DP User for accessing this feature.
4. The DP User can download the eSigned request form (*submitted by the Client online*) and compare the name appearing in the eSign with the name appearing in the demat account of the Client. Participants can also apply additional internal procedure and checks for verifying the document. On verifying the details, DP User (*maker and checker*) will select the requisite option, as applicable i.e., "Approve" or "Reject".
5. Post submission of the confirmation by the Participant, the email ID /income range details of the Clients will be automatically updated in the NSDL Depository System.

Please note that the aforesaid facility is applicable for all the Participants. Further, transaction fee of Rs.20 plus GST per request which includes eSign charges will be applicable, which will be levied on the Participant in the relevant monthly bill.

For more information / clarifications, Participants are requested to contact the following officials:

Name of the Official	Telephone No. / Mobile No	Email Address
Mr. Mehul Mehta	(022) 2499 4487 / 9769326735	<a href="mailto:mehum@nsdl.co.in">mehum@nsdl.co.in</a>
Mr. Yogesh Parve	(022) 2499 4490 / 9819727611	<a href="mailto:yogeshp@nsdl.co.in">yogeshp@nsdl.co.in</a>

For and on behalf of

**National Securities Depository Limited**

**Arockiaraj  
Manager**

FORTHCOMING COMPLIANCE			
Particulars	Deadline	Manner of sending	Reference
Investor Grievance Report (Monthly)	By 10th of the following month.	Through e-PASS	Circular No. NSDL/POLICY/2015/0096 dated October 29, 2015
Annual System Audit Report (y early)	June 30	Through e-PASS	Circular No.: NSDL/POLICY/2022/068 dated May 13, 2022