

## **Kotak Securities Limited Policy on Corporate Social Responsibility**

*[Approved by the CSR Committee on 7<sup>th</sup> July, 2017 and by the Company's Board on 17<sup>th</sup> July, 2017]*

### **Preamble**

- Kotak Securities Limited (the Company) believes in positively contributing to the economic, environmental and social well-being of communities through Corporate Social Responsibility (CSR) agenda.
- This policy statement sets out the Company's vision, mission, governance, commitments and initiatives towards implementing CSR through inclusive growth. The Company being a subsidiary of Kotak Mahindra Bank Limited (KMBL) ("the Bank") it shall also support KMBL in implementing their CSR initiatives along with its other Subsidiary Companies.

### **Vision**

- To positively contribute towards economic, environmental and social well-being of communities through Corporate Social Responsibility agenda.

### **Mission**

- Create a lasting value for communities by:
  - Promoting and supporting education and other interventions for the under privileged
  - Encouraging employee volunteering
  - Supporting Non-Governmental Organizations and other institutions with financial and other resources to collectively deliver community initiatives

### **Governance**

- Kotak Securities Limited has established Board-level Corporate Social Responsibility Committee which is responsible for monitoring, reviewing and approving CSR initiatives and expenditure. The Committee shall make recommendations to the Board on CSR policy and related matters.
- The Company's CSR Board Committee constitutes of three directors namely out of which one director shall be an independent director:

Accordingly the following are the members of the CSR Board Committee

Mr. Uday Kotak (Chairman and Director), Mr. Narayan S.A. (Director) and Mr. Noshir Dastur (Independent Director)

### **Statement of commitment**

- The Company at all times, is committed to:
  - Engage with communities to understand their material expectations and concerns, and will consider these material expectations and concerns to design its CSR agenda.
  - Implement, monitor, review and evaluate CSR initiatives to achieve the desired outcomes in a transparent manner.
  - Undertake projects in the areas promoting education, enhance vocational skills and livelihood, promoting preventive healthcare and sanitation, reducing inequalities faced by socially and economically backward groups, Sustainable development, Relief and Rehabilitation, and interventions towards cleaner India under Swachh Bharat Mission with the aim to serve communities at large to transform their lives.
  - Partner with Governmental agencies, Non-Governmental Organizations and other institution to collectively deliver the community development initiatives and support such organizations and institutions with appropriate and necessary resources.
  - Encourage its employee to contribute and volunteer for various community development initiatives.
  - Ensure that surplus arising out of CSR initiatives is utilized to further augment CSR agenda and does not form part of the Company's profits.
  - Comply with all legal provisions applicable for CSR and adopt industry best practices, where feasible.

### **CSR Initiatives**

- **Promoting Education:** The Company endeavors to enhance the accessibility and affordability of quality education for deserving underserved sections of society including special education. Education will remain the primary CSR focus area for the Company, and the initiatives will focus on providing financial and other resources supports to schools by providing infrastructure including school buses, scholarships and coaching to deserving children, parents, teachers, headmasters, principals and administrators to provide holistic learning environment for children at school and home. This will also include providing mid- day meals and creating relevant infrastructure such as specialised food delivery vans, utensils, kitchens, warehouses etc and other required nutrition and health related supports to the children. The education initiatives will be primarily implemented through Kotak Education Foundation (KEF) as well as other identified implementing agencies and by the Bank's CSR team.

- **Enhancing vocational skills and livelihood projects:** The Company will work towards imparting vocational skills to deserving children and youth, women, elderly, and the differently-abled. The programmes/projects will aim at holistic development of these children and youth, women, elderly, and the differently-abled through technical and soft skills and enhances their livelihood opportunities. The vocational skills and livelihood projects agri-based vocations such as farming, dairy, etc will be primarily implemented through Kotak Education Foundation (KEF) and the Bank's CSR team, and other Not for profit organisations and NGOs and such other agencies who work in the interest of community in this space.
- **Promoting preventive healthcare and sanitation:** The Company will undertake projects/programmes directly and/or through implementing agencies working in healthcare and sanitation domain including but not limited to improving access to healthcare facilities by providing ambulances, screening vans, mobile health units etc, providing preventive and curative care including palliative care, health check-up camps for various age groups to spread awareness towards cancer prevention, HIV/AIDS, Tuberculosis, Malaria and other communicable and non-communicable diseases and illnesses, providing health checkups for children covered under education initiatives and sensitizing the children on personal and community health and hygiene. These initiatives will be implemented through Kotak Education Foundation (KEF). On a case by case basis, the Company will also undertake projects/programmes in the fields of healthcare, sanitation, eradication of hunger and malnutrition, and provision of access to safe drinking water. The Company shall conduct periodic blood donation drives.
- **Reducing inequalities faced by socially and economically backward groups:** The Company directly and/or through implementing agencies will support NGOs working towards rehabilitating socially and economically backward sections of society by providing safe houses through community house building initiatives. The Company shall also support NGOs working towards promoting gender equality, empowering women, setting up homes and hostels for women and orphans, aanganwadis, panchayats, community halls, setting up old age homes, day care centers and other such facilities for senior citizens and reducing inequalities faced by socially and economically backward groups including tribal, marginal / landless farmers, landless labourers, such people who are below the poverty line across all segments.
- **Sustainable Development:** The Company directly and/or through implementing agencies including Kotak Education Foundation will support projects/programmes towards

sustainable development or sustainability activities such as tree plantation either directly or through an external stakeholder / NGO. The Company shall provide support to NGOs working towards maintaining ecological balance, protection of flora and fauna, animal welfare, agriculture, agro forestry, forestry, conservation of natural resources and maintaining quality of soil, air and water including investing in projects/programmes for and water conservation/ harvesting adopting green technologies, waste reduction, recycling and reusing (3Rs) and renewable energy. Further the Company will extend support to Not for Profit Organisations, NGOs, Institutes, Institutional Bodies and other such organisations that are committed to and work in areas of Environment-Social-Governance (ESG), Sustainability, CSR either through direct activities or in the form of advisory, policy advocacy and stakeholder awareness etc.

- **Relief and Rehabilitation:** In cases of natural calamities and disasters, the Company will support relief and rehabilitation activities undertaken by the Prime Minister's National Relief Fund, Chief Minister's Relief Fund or any Central or State Government Body / Bodies or NGOs, Corporate entity or a group of Corporates including the Kotak Mahindra Bank or its Subsidiaries or the Kotak Education Foundation directly
- **Clean India:** The Company will work directly and/or through implementing agencies including Kotak Education Foundation working towards making India clean but not limited to initiatives such as Swacch Bharat Kosh, Clean Ganga Fund, etc. This would encompass a broad spectrum of initiatives including cleaning of roads, bus stations, railway platforms and such other public facilities, building community toilets and public sanitation facilities, cleaning Ganga and other rivers, education and awareness generation on personal, household and environmental sanitation.
- **Sports:** The Company through Kotak Education Foundation or through an NGO and Not for Profit Organisation support rural supports, nationally recognized sports, Paralympic sports and Olympic sports including the training and development of sportsmen of the said sports.

**Monitoring and Reporting of CSR activities and spend**

- The fund utilization report will conform to the format prescribed U/S 134 and U/S 135 of Companies Act, 2013 and as per the updates / revised notification issued by the Ministry of Corporate Affairs from time to time.
- The CSR team will ensure compliance and keep the CSR Committee and the Board informed on CSR activities and CSR spends. In the event of a nil or no activity or no expenditure the same will also be notified to the Board.

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